



**HISTORY OF EMPLOYMENT (Please list your work experience for the past five (5) years beginning with your most recent job held.)**

May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Name of Employer:	<u>Name of Supervisor</u>	<u>Hire Date</u>	<u>Termination Date</u>
Address:			
Phone Number:			
Starting Job Title:	Ending Job Title:		
Reason for leaving (be specific):			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Name of Employer:	<u>Name of Supervisor</u>	<u>Hire Date</u>	<u>Termination Date</u>
Address:			
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May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Name of Employer:	<u>Name of Supervisor</u>	<u>Hire Date</u>	<u>Termination Date</u>
Address:			
Phone Number:			
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Reason for leaving (be specific):			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Name of Employer:	<u>Name of Supervisor</u>	<u>Hire Date</u>	<u>Termination Date</u>
Address:			
Phone Number:			
Starting Job Title:	Ending Job Title:		
Reason for leaving (be specific):			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

**PROFESSIONAL REFERENCES: List three professional references who are not related to you.**

1. Name: \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_ Occupation: \_\_\_\_\_ Yrs. Known: \_\_\_\_\_
2. Name: \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_ Occupation: \_\_\_\_\_ Yrs. Known: \_\_\_\_\_
3. Name: \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_ Occupation: \_\_\_\_\_ Yrs. Known: \_\_\_\_\_

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Tracy Electric, Inc. (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Tracy Electric, Inc., or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. Both the undersigned and Tracy Electric, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.

Office Use Only:

Date Received: \_\_\_\_\_

References Completed: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Interviewer: \_\_\_\_\_

Offer Extended:  Yes  No

Hourly Wage/ Salary Rate: \$ \_\_\_\_\_



## Driver Insurability Request Form

The following information is required for identification purposes when checking records. It is confidential and will not be used for any other purpose.

Driver Name: \_\_\_\_\_

DOB: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Address (Current): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

CHECK THE APPROPRIATE BOX FOR EACH QUESTION:

Have you ever been denied a driver's license or had one suspended or revoked?

Yes

No

Have you had any violations in the past 3 years?

Have you had any auto accidents in the past 3 years?

If the answer to any question was "yes", please explain (give dates of violations and/or accidents) \_\_\_\_\_

\_\_\_\_\_  
Driver- I affirm that the statements made above are stated truthfully and without reservation. Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Driver's signature \_\_\_\_\_